



कृषि और प्रसंस्कृत खाद्य उत्पाद
निर्यात विकास प्राधिकरण
(वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार)

**Agricultural and Processed Food Products
Export Development Authority**
(Ministry of Commerce & Industry, Govt. of India)

ORG-2022-2300003

Dated 09.12.2023

**Procedures for transfer of the Operators during Suspension/Termination
of a Certification Body under NPOP**

- 1) After the decision of the NAB/Sub Committee of NAB for suspension/termination of any CB. The information will be hosted on APEDA website for information to all concerned and also on TraceNet home page.
- 2) The suspended CB's account will be closed on TraceNet immediately
- 3) The concerned CB will expeditiously intimate their operators regarding the sanction and for issuance of NOC.
- 4) The CB will submit evidence of intimation to APEDA.
- 5) The CB will be provided limited access for issuance of NOC for shifting of operators to other Certification Bodies.
- 6) The operators of the suspended CB are required to apply for No Objection Certificate on TraceNet for transfer to another CB within **30** days, at first instance.
- 7) The suspended CB will obtain NOC request/application from the operator and transfer the projects through TraceNet generated NOC to a new CB of the operator's choice within 7 days from the receipt of the application.
- 8) The new CB will then register the operator after verification audit, within six weeks.
- 9) In case a new CB accepts more number of operators and is unable to carry out verification audit in the stipulated period of six weeks, due to pre scheduled work, in such cases, the CB may register the operator first and carry out the verification audit within ten weeks from the date of registration. This time limit of ten weeks will not be further extended.
- 10) In case of any non conformities observed in the inspection, CB may decide to continue/ suspend/ terminate the new project.
- 11) However in case verification audit has not been conducted, no transaction certificate will be issued
- 12) The process of transfer is given below for different types of the operators/scopes



In case of Grower Group

- The new Certification Body will physically verify the ICS location and the existence of farmers practicing organic farming
- The CB will take photographs of ICS office and, farmers audited and also will record geo location as an evidence
- The designated Inspector will verify the stock physically and take details along with photograph and will take sample for testing in case of high risk crops

In case of Processor

- The designated Inspector will verify all the details of the unit and will take photographs during the visit
- The new Certification Body will verify the stock ready for Processing & Processed product at the processing unit/ storage before issuance of any Certificate on Tracenet

In case of a Trader

- After acceptance of NOC, the certification Body will do the physical verification of the stock before issuance of any certificate.

In case of export consignment ready for shipment

- The new Certification Body after accepting the NOC of the operator will verify the ready consignment for export before issuance of Provisional Transaction Certificate (PTC)

It is also mandated that the Certification Body is required to maintain all documentation related to certification of operators of suspended/terminated Certification Bodies registered through NOC and available as and when required for verification.

Saswati Bose
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Organic